

# Shorewood Community & Event Center

5735 Country Club Road, Shorewood, MN 55331

Phone: (952) 474-7635

Website: [www.ShorewoodCEC.com](http://www.ShorewoodCEC.com)

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## ALCOHOLIC BEVERAGE POLICIES

1. Alcoholic beverages may be served at the Shorewood Community & Event Center (SCEC) with consent from the Shorewood Community & Event Center.
2. Alcoholic beverages may be served, but the activity must include the serving of food. The organization, group or persons hosting the activity or event must provide all beverages.
  - a. A Certificate of Liability in the amount of \$300,000 or greater naming the City of Shorewood and the Shorewood Community & Event Center as additional insured is required for this one-time event. Your insurance company should be able to help you with this matter.
  - b. A security officer (hired at the renter's expense) on duty during the event will also be required if alcohol is served in excess of 3 hours.
3. Alcoholic beverages may only be served until 10:30 p.m. on weeknights and until 11:00 p.m. on Friday and Saturday.
4. All parties serving and consuming alcoholic beverages in the Center must conform to all City and State liquor laws.
5. It is recommended that alcoholic beverages be consumed in designated areas only. Occupant will assume all responsibility for clean-up of glasses and bottles outside the building. Failure to do so will result in the withholding of damage deposit funds equal to that of additional custodial fees associated with the event.

**PLEASE NOTE:** If you are serving alcoholic beverages at your event, be aware that as host of the event you may be responsible for any accident that may occur if it is due to alcohol use on the part of the person causing the accident.

I have read and understand these procedures.

Renter: \_\_\_\_\_

Date: \_\_\_\_\_